

OFFICE OF STUDENT LIFE

Minutes of Office of Student Life Board meeting

October 13th, 2020

Present: (all via ZOOM) Eamon Cuggy, Claire Bohan, Úna Redmond, Fearghal Lynch (SU President) and Chloe McMorrow (SU Education and Placement Officer).

1. Welcomes and introductions: Fearghal and Chloe were welcomed. It was noted that they had completed their director training in June 2020.
2. The minutes of the previous meeting were approved.
3. Matters arising - there were no matters arising from the minutes which were not for discussion on the agenda.
4. Financial update: UR presented a revised budget, which as recommended at the previous meeting, included an increased figure for technology provision. The revised budget was approved. EC asked if it was possible in future to include the previous years spend and budget also. This would allow for a comparison. UR agreed to this. There was discussion about providing funded study opportunities for the sabbatical team this year, in light of the difficult circumstances. It was agreed that the staff study policy would be extended to sabbaticals for this year only.
5. EC provided some background on the proposed lease arrangement between the OSL and the University. UR had sought legal advice on this on behalf of the OSL and the solicitors had advised that there were no issues with it. The Board agreed that UR will sign the document on its behalf as soon as is practicable. The University will invoice the OSL for the outstanding amounts.
6. HR update: There were two issues and these were addressed. Both involved increments, one staff request and the other referred to the application of the agreed long service increment. The HR subcommittee will follow up.
7. Clubs and Socs membership fee: The OSL Board is charged with setting this. It was confirmed that this would be reduced to €2 for this year, given the reduced level of activity. Socs continue to remain active online, but it is more difficult for Clubs as much of their activity cannot be transferred to a virtual environment.

8. AOB. Coronavirus update. All OSL staff continue to work remotely as far as practical. There are plans in place to return to campus on a phased basis and in distinct teams as soon as Govt guidelines allow. Sabbaticals are keen to get back on Campus. As has been the case to date, the OSL will be guided by the University and will take staff and sabbatical personal circumstances into account.

9. Date and time of next meeting: December 8th, 2020 at 2 pm. (This was later changed to Dec 10th @11.30 am).