

OFFICE OF STUDENT LIFE

Minutes of Office of Student Life Board meeting

December 10th, 2020

Present: (all via ZOOM) Eamonn Cuggy, Claire Bohan, Úna Redmond, Fearghal Lynch (SU President) and Chloe McMorrow (SU Education and Placement Officer).

1. Minutes of the previous meeting were read and approved as a true record.
2. Matters arising: UR to send on any issues re the lease to EC. Any outstanding invoices have been paid.
3. Update from OSL Director:
 - a. Financial update. There was little to report. No deviation from the budget. It was noted that there was no spending on travel and accommodation or coaching for Clubs and Socs. As indicated at the last meeting, it is proposed to invest in capital equipment this year, which will set Clubs and Socs up well for years to come. It is hoped that the long-standing issue with storage for large pieces of Club equipment will be solved by the purchase of storage containers, in cooperation with the estates' office.
 - b. Staff update: A proposed new structure for monthly staff meetings means that there will be a report to the OSL Board meeting. Covid-19 Response: OSL staff continue to work from home, except for one day per week. SU Helpdesks on both campuses are open daily.
4. HR update: There were no issues. UR explained that traditionally there was a HR subcommittee, which fulfilled the role of a HR Dept, and that this is provided for in the OSL Constitution. It was agreed to reform that and it would be composed of the Chair of the Board, the SU President and the OSL Director. In the event of an issue concerning the OSL Director, she would be required to step away from the subcommittee.
5. Availability of the OSL minutes. There was some discussion about this and it was agreed that there should be a section on www.Dcusu.ie on governance which explains the function of the OSL and that the minutes, appropriately redacted if required, would appear here. UR to action.
6. Date and time of next meeting: TBC, early in Semester Two.